

## GIGAMON COVID-19 RISK MANAGEMENT PLAN SUMMARY – MARCH 27, 2020

This document summarizes Gigamon Inc.'s COVID-19 risk management plan. Gigamon provides network visibility and analytics to help our worldwide customers manage and secure their networks. While the COVID-19 situation is dynamic, we are actively taking steps to mitigate corporate risks, with our highest priority being customer service, business continuity and the health and safety of our employees and partners.

- **Covid-19 Response Team.** This team is led by our President/COO and is a superset of our Risk Management Team (CFO, GC, and CISO) and includes participation from subject matter experts in Legal, IT/Securities Operations, Human Resources, Global Operations, Services and Support, and Facilities. The team currently has daily calls to coordinate and adjust our approach and actions as appropriate.
- **Personnel.** We have implemented a global work from home (WFH) policy for all our employees in addition to a general travel ban. The WFH program was implemented as a precaution to support social distancing and to protect our employees, but also in response to the increasing number of recommendations or requirements of health and safety officials. We still have essential personnel (defined as “Essential Critical Infrastructure Workers” under the US Department of Homeland Security, “DHS” guidelines) on-site to attend to security and critical operational needs of our organization, to support our WFH model and to support the needs of our customers. These essential on-site employees have been divided into two alternating “red team/blue team” groups in accordance with best practices to minimize the risk of illness, contagion and operational impairment. When employees are in transit or on site, we observe the recommendations or requirements of appropriate health officials with regard to disinfecting and cleaning, and we continue to remind our personnel to comply with the widely publicized protocols to avoid contagion. We issue appropriate travel authorizations reflecting applicable guidance from authorities to the few essential employees who need to be onsite.
- **Technical Support.** We continue to support our customers and partners on a 24x7 basis. As part of the red team/blue team methodology detailed above, essential employees who require access to physical servers and lab environments continue to work from our offices. Our multiple global locations provide a resilient footprint to enable us to fulfill support service and ensure continuity and response to our customers' support requirements. We have implemented contingency plans to balance our global support teams as conditions dictate to ensure that consistent technical support is maintained.
- **Supply Chain/RMA/Order Fulfilment/Logistics.** Gigamon has a global supply chain to source, assemble and distribute products. We continue to work closely with our suppliers and logistics partners to monitor supply and global logistics capacity and constraints. For new product orders, lead times as shown in Gigamon ordering tools, reflect our current

delivery estimates. We have stocking depots around the globe to ensure appropriate coverage for service spares. In certain locations, we have taken proactive stocking measures intended to mitigate the impact of any quarantine situations. While customer service remains our highest priority, shipping of new products and RMA replacements may be impacted in certain areas due to reduced air shipment capacity and limits on local transportation.

- **Professional & Resident Services Engineers.** Our Professional Services and Resident Services Engineers are operating in WFH mode and continuing to support their customers. In critical situations, where these engineers qualify as essential employees, they are deployed to go onsite at customers. These employees are taking every precaution to ensure the health and safety of everyone with whom they interact. The approval for these deployments requires executive approval to ensure we are adhering to the business-critical nature of these requests.
- **Essential Critical Infrastructure Workers.** As outlined above, certain Gigamon employees qualify as Essential Critical Infrastructure Workers under the “Memorandum on Identification of Essential Critical Infrastructure Workers during COVID-19 Response” from the Office of the Director, US DHS, CISA dated March 19, 2020, and analogous county and state orders. Our essential workers qualify under several clauses in the Information Technology provision in the Memorandum.
- **Continuing Operations in Ordinary Course.** All other business operations are being performed remotely, including but not limited to R&D and all G&A functions, as part of the ordinary course of business.

If you have any questions, feel free to contact your local Gigamon representative or [cov\\_response@gigamon.com](mailto:cov_response@gigamon.com).